



The Connect FAQs

Q: What if I need to update my hotel reservation after booking?

A: Call (775) 372-7901 or email Vizient@connectionshousing.com. The Wynn/Encore will not have record of your reservation until several weeks before the Summit.

Q: Why do they need my credit card information when booking?

A: A deposit of one night's room + tax (approx. \$277) will be charged three weeks prior to arrival (around August 25th). If you only stay two nights, then you will receive the deposit back upon checkout. If you stay more than two nights, the deposit will be used toward your balance due.

Q: If I choose to share a room with someone who is also participating in the Connect, can we add our two nights together for four nights covered?

A: Yes, you can combine your nights if you choose to share a room.

Q: What if my organization requires me to use our own travel agency? Can I be reimbursed?

A: Yes, Vizient will reimburse for up to \$700 for airfare after the Summit concludes.

Q: What if the Wynn and/or Encore are booked and I have to book at a different hotel? How will my two nights be covered?

A: Vizient can reimburse two nights at another hotel after the Summit concludes. The price reimbursed would equal what two nights at the Wynn/Encore would cost (approximately $\$277 \times 2 = \554).

Feel free to check <https://travelserevents.azurewebsites.net/2024VizientConnectionsSummit> for alternative options.

Q: Does travel funding include ground transportation?

A: No, incidentals including ground transportation to or from the airport are not included.

Q. How do I request reimbursement?

A: Once you participate in the Connect on Monday, September 16, a non-staff expense report will be sent via email for you to complete and submit for reimbursement.

Should you still need additional assistance, please reach out to april.shomper@vizientinc.com